



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH  
LANSING

JANET OLSZEWSKI  
DIRECTOR

## MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MEETING OF APRIL 24, 2008

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on April 24, 2008 at the Ottawa Building, 611 W. Ottawa, Conference Room 1, Upper Parking Level, Lansing, Michigan.

### **CALL TO ORDER**

Gail Clarkson, Chairperson, called the meeting to order at 10:06 a.m.

### **ROLL CALL**

#### **Members Present:**

Karen Messick, N.H.A.  
Valaria Moon, Public Member (arrived 10:38 a.m.)  
Thomas Meyer, N.H.A.  
Susan Pettis, N.H.A.  
Samuel Shaheen, D.O., Public Member (arrived 10:18 a.m.)  
Geraldine Pleasant, Public Member, Vice-Chairperson  
Gail Clarkson, N.H.A., Chairperson

#### **Staff Present:**

Bonnie Curtis, Secretary  
Kiran Parag, Analyst, Enforcement Section  
Liz Arasim, Policy Analyst, Licensing Division (left 10:25 a.m.)  
Rae Ramsdell, Director, Licensing Division  
Virginia Trzaskoma, Attorney General's Office  
Sue Bushong, HPRP Outreach Coordinator

## **APPROVAL OF MINUTES**

**Motion** by Meyer, seconded by Messick, to approve the minutes of the July 26, 2007 meeting as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

**Motion** by Pleasant, seconded by Meyer, to approve the agenda as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

### **WILLEM FREDERIK ANTONIDES – PROPOSAL FOR DECISION/INTENT TO DENY**

**Motion** by Meyer, seconded by Pleasant, to temporarily table the matter of Willem Frederik Antonides.

*MOTION PREVAILED*

Messick recused herself and left the room.

**Motion** by Meyer, seconded by Pettis, to remove from the table the matter of Willem Frederik Antonides.

**Motion** by Meyer, seconded by Pleasant, to accept in part and reject in part and table for rewrite, the matter of Willem Frederik Antonides.

A roll call vote followed: Yeas – Meyer, Moon, Pettis, Shaheen, Pleasant and Clarkson

*MOTION PREVAILED*

Messick returned to the room.

## **OLD BUSINESS**

### **CRITERIA FOR NHA EDUCATION PROGRAMS**

Ramsdell stated that the Department received a request from Wayne County Community College for a nursing home administrator training program. Discussion was held regarding the criteria for current programs. The only way to change the minimum educational requirement for licensure is to revise the current administrative rules.

Meyer stated that the minimum requirement should be an associate degree in business administrative or applied sciences.

Discussion followed.

Clarkson appointed Meyer, Messick and herself with Pettis as an alternate as the rules committee to review the current rules and draft new proposed rules.

## ***NEW BUSINESS***

### **HEALTH PROFESSIONAL RECOVERY COMMITTEE REPRESENTATIVE – STEVE ROLSTON, N.H.A.**

***Motion*** by Pettis, seconded by Pleasant, to approve the reappointment of Steve Rolston, N.H.A. as the Board representative to the Health Professional Recovery Committee.

*MOTION PREVAILED*

### **TRAINING PROGRAM APPROVAL – WAYNE COUNTY COMMUNITY COLLEGE**

***Motion*** by Meyer, seconded by Pleasant, to approve the Wayne County Community College training program for nursing home administration.

*MOTION PREVAILED*

### **DEPARTMENT UPDATE**

Ramsdell reported that the Bureau has started the interview process to replace Diane Lewis, who retired in December and hope to have the new manager in place by the next Board meeting.

### **ADMINISTRATIVE RULES**

This subject was covered under Old Business.

## ***PUBLIC COMMENT***

None

## ***ANNOUNCEMENTS***


The next regularly scheduled meeting will be held July 24, 2008 at the Ottawa Building, 611 W. Ottawa, Conference Room 1, Upper Parking Level, Lansing, Michigan.

## **ADJOURNMENT**

**Motion** by Pleasant, seconded by Meyer, to adjourn the meeting at 10:47 a.m.

 <sup>for</sup> 7-24-08  
Gail Clarkson, Chairperson

\_\_\_\_\_  
Date Minutes Approved

  
Bonnie Curtis, Secretary

4-24-08  
\_\_\_\_\_  
Date Minutes Prepared